

RISK ASSESSMENT



Archery (Sheet 1 of 3)

Hazard	At Risk	Control Measures	Severity	Likelihood	Rating	Further Action
Transfer of infectious diseases such as COVID-19. Norovirus etc	All	<ul style="list-style-type: none"> PPE such as masks and visors available upon request. Cleaning kits containing sanitising spray, paper wipes and hand gel available upon request. Usage of above voluntary unless high rates when the Centre's procedures will require their use. 	3	Low - 2 High - 3	6 9	Adequately controlled
Injury due to equipment breaking and hitting participant e.g. bruises, cuts and abrasions	All	<ul style="list-style-type: none"> All equipment should be checked by the Instructor/Staff Member prior to and during the session. Regular/Monthly safety checks to be completed and logged. 	3	2	6	Adequately controlled
Misuse of equipment leading to injuries due to being hit e.g. bruises, cuts and abrasions	All	<ul style="list-style-type: none"> Safety talk to include all rules of the range and safe shooting and handling of equipment at start of session and must contain information regarding the dangers of running on the range and looking when collecting in case arrows are in the grass on the outdoor range. Instructor to explain 'Stop/Fast' command. Adults to monitor behaviour closely and session to be stopped if required until it is safe to continue. No one to go over the shooting line unless directed by the activity leader and deemed safe. All non-shooting participants to wait in the designated waiting area. Range must be checked prior to the activity to ensure boundaries are intact with appropriate signage to warn the public that shooting is active. 	5	1	5	Adequately controlled

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Archery (Sheet 2 of 3)

Hazard	At Risk	Control Measures	Severity	Likelihood	Rating	Further Action
Hard, uneven or slippery surfaces. Slips, trips and falls.	All	<ul style="list-style-type: none"> Area around the Range to be checked for hazards before commencement of the session. Participants checked to ensure they are wearing suitable footwear. 	2	2	4	Adequately controlled
Unsupervised use of activity equipment.	All	<ul style="list-style-type: none"> All equipment should be removed from the activity area while the instructor is not present. 	2	2	4	Adequately controlled
Bow string contact with arm causing bruising of forearm.	All	<ul style="list-style-type: none"> All participants must protect arms with clothing and/or the bracers supplied. Instructor to demonstrate correct shooting technique. Adult supervisors to remain vigilant while participants are shooting. 	2	1	2	Adequately Controlled
Arrows falling off the bow. Injury from end of arrow coming into contact with participant's hand.	All	<ul style="list-style-type: none"> All arrows should be checked for length before shooting commences, this length should be a minimum of 3" longer than the outstretched arm length. 	2	1	2	Adequately Controlled
Incorrect arrow retrieval. Injuries caused by contact with arrows.	All	<ul style="list-style-type: none"> Instructor to ensure the correct method of removal of arrows is demonstrated and monitored. Staff Member to demonstrate correct technique for carrying arrows. Staff Member to be situated at target as arrows are being retrieved. 	3	2	6	Adequately Controlled
Stray arrows	All	<ul style="list-style-type: none"> Waiting participants to be asked not to distract shooters. All nets to be in place and fastened correctly. Range to be set up in accordance with the operating guidelines. Participants to be warned of the dangers of overshooting and that any deliberate overshoots will end up with that person being removed from the activity. 	4	2	8	Adequately Controlled

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Archery (Sheet 3 of 3)



Hazard	At Risk	Control Measures	Severity	Likelihood	Rating	Further Action
Encroachment from non-participants	All	<ul style="list-style-type: none"> Adult in charge (instructor) to be aware at all times of anyone approaching the range. Appropriate signage to be in place prior to shooting. Warning commands to be covered at start of session in safety talk If a person or animal moves towards or crosses the shooting area while archery is in progress, all archery must stop immediately until made safe. 	4	1	4	Adequately Controlled
Falling Target	All	<ul style="list-style-type: none"> Participants to be shown correct arrow retrieval technique. Adult in charge (instructor) to be situated at target as arrows are being retrieved. 	3	2	6	Adequately Controlled
Uncollected Arrows. Injuries due to guests finding arrows when no staff member is present	All	<ul style="list-style-type: none"> Adult in charge (instructor) must count arrows at the start of the session, and again at the end of the session to ensure no arrows are left in the range. 	2	3	6	Adequately Controlled
Foliage blocking sight lines and risking bounce back	All	<ul style="list-style-type: none"> Instructor to check surrounding trees and foliage and report back to site staff any pruning required to maximise visibility. If dangerous, do not start the activity until rectified. 	2	2	4	Adequately Controlled
Too dark to see targets and range clearly	All	<ul style="list-style-type: none"> For evening archery sessions, use the supplied LED floodlights to ensure the targets can be clearly seen and ease the identification of lost arrows. 	2	2	4	Adequately Controlled